

NOTICE

NCC DIRECTORATE PUNJAB, HARYANA, HIMACHAL PRADESH & CHANDIGARH

NOTICE FOR INVITING APPLICATIONS TO REGISTER VENDORS AS APPROVED SUPPLIERS FOR NCC CLOTHING NECESSARIES AND STORES FOR THE PERIOD FROM 01 APR 2018 TO 31 MAR 2019

Sealed Applications are invited from reputed Firms to get registered for the purpose of providing the under mentioned items:-

- (a) Clothing, Necessaries and NCC related items.
- (b) Expendables & Non Expandable items of all kinds.

IMPORTANT NOTES: -

- (i) Application Form and details can also be downloaded from website **Nccmts.in** from **15 September 2017 onwards**.
- (ii) Filled applications to be deposited in sealed envelope by 1600 hrs 15 November 2017, at Logistics Branch, NCC Directorate **Punjab, Haryana, Himachal Pradesh & Chandigarh, Kendriya Sadan (5th Floor) ,Sector 9(A)**, Chandigarh .
- (iii) The documents will be scrutinized and finalized by a **Board of Officers** .

(Total Pages 16)

(RK Saini)
Lt Col
Addl Dir (Lgs)
for ADG NCC

From:-

M/S.....(Name & complete address of Firm)

To

**The Additional Director General,
NCC Directorate, Punjab, Haryana,
H.P. and Chandigarh
Kendriya Sadan,
Sector –9A,
Chandigarh-160009**

**APPLICATION FOR ENLISTMENT AS REGISTERED SUPPLIERS
WITH NCC DIRECTORATE, PUNJAB, HARYANA, H.P AND CHANDIGARH**

Sir,

1. Reference Notice for inviting Applications for registration as approved suppliers for supply of NCC clothing and stores published in ' The Times of India on **10 Sep 2017** and in Dainik Bhaskar on **10 Sep 2017** . List of items is attached as **Appendix 'A'**.

2. We are interested to register our firm for the followings;-

S. No	Brief description	Capacity/month

3. Name of Proprietor/Owner/Partner(s)

4. Location of office, godown and business premises of the firm along with police station address and under whose jurisdiction the premises come.

5. Name and address of bankers

6. Nature of business and items dealing in.

7. Central/State Sales Tax/GST registration certs and renewal thereof attested.

8. Registered with Director of Industries and Small Scale Industry or not. Yes/No.

9. We hereby enclosed the following documents duly Notarized and countersigned by signing authority of firm:-

- (a) Supplier Assessment Application for Registration- **Appendix 'B' to JSG-2007.**
- (b) Simplified Supplier Assessment report by board- **Appendix 'C' to JSG-2007.**
- (c) Proprietors ship/Partnership deed- attested
- (c) Photo copy of PAN Card and Aadhar Card-attested.
- (d) Central/State Sales Tax/GST registration certs and renewal thereof- attested.
- (e) Registration under Shops and Establishments Act- attested.
- (f) Police verification certificate about the location and standing of the firm and owner(s).
- (g) Details of Bankers, Account number, Balance sheet with bank statement as on 31 Mar of the proceeding Fin Year and attestation of photographs and signature by the bank- attested.
- (h) Copies of Registration/supply orders of the firm with other Govt/Defence Establishments.
- (j) Registration with DGQA/DGS&D/NSIC/SSI/MSME authorities (if any).
- (k) Photographs of owner on & inside his firms premises and videography of the premises and its contents including manufacturing capability.
- (l) Declaration of the owner on stamp paper that no other firm is registered/operating from the same address and premises.
- (m) Last three years Income Tax return of the firm and owner.
- (n) **NEFT mandate form Appx 'D'.**

Certified that the above information is true to the best of my knowledge and I fully understand that I have no legal right to represent against non-registration since the Additional Director General NCC Directorate, Punjab, Haryana, H.P and Chandigarh is the sole authority to accept or reject any application without assigning any reason.

Signed this day of -----

In witness of -----

Place:

Signature of authorized signatory

Date:

Seal of the Firm

Appendix `A`
(Refer to Para 9 (a)of application)

NCC DIRECTORATE PH HP & C, CHANDIGARH
LIST OF ITEMS

<u>Ser</u>	<u>Items</u>
<u>NCC CLOTHING ITEMS</u>	
1	Shirt PWPC Khaki of various sizes
2	Trouser PWPC Khaki of various sizes
3	Shirt PWPC White, of various sizes
4	Trouser PWPC White, of various sizes
5	Shirt PWPC LBG of Various sizes
6	Trouser PWPC LBG of various sizes
7	Shirt Navy Blue of various sizes
8	Trouser Navy Blue of various sizes
9	Salwar White of various sizes
10	Kamiz White of various sizes
11	White Top Veil/Dupatta of various sizes
12	Beret Rifle Green of various sizes
13	Pagri Rifle Green (in Mtrs)
14	Belt Leather Black with NCC buckle
15	Belt Leather white with NCC buckle
16	Socks NTP White, Black of various sizes
17	Shoes Leather Black Derby of various sizes
18	Boot Leather Black DMS of various sizes
19	Shoes Canvas Brown, White of various sizes
20	T Shirt
21	Track suit
22	Vest Woollen
<u>NCC ACCOUTREMENT ITEMS</u>	
23	Arms Title
24	Badges Cap/ Pagree
25	Badges of Rank & Chevrons
26.	Badges of Rank
28	Buckles for Trousers
29	Canes Brown
30	Canes Black
31	Cap Ribbon
32	Eagle Brass for Shoulders
33	Badges of Eagle Embroided on Black Cloth
34	Hackles NCC (Colour)
35	Hackles Red
36	Lanyard Knife
37	Lanyard NCC Colour (Thin Loop)
38	Lanyard NCC Colour (Thick Loop)
39	Proficiency of Badges (Army, Navy, Air)
40	Pom Pom Red
41	Pilot Metal Brevets (NCC)
42	Pugs Red
43	Singlet PTI
44	Scarves (SW)
45	Scarves (JW)

LIST OF ITEMS FOR R&V UNIT FOR HORSES FY: 2017-18
(NON EXPENDABLE ITEMS)

S. No	ITEM
1	HORSE SHOE REAR
2	HORSE SHOE FRONT
3	NAILS
4	PEG FOR TENT PEGGING
5	EXERCISE HEAD COLLAR (PUNJI)
6	EXERCISE HEAD COLLAR RUBBER REIN
7	SADDLE JUMPING COMP SET
8	SADDLE FOR DRESSAGE COMP SET
9	SADDLE BLANKET
10	HEAD COLLAR LEATHER NUKTA
11	ROPE HEAL
12	ROPE HEAD
13	JERBAND NCC
14	RUBBER COMB CURRY
15	BODY PROTECTOR FOR CADETS
16	BREECHES OG
17	BREECHES WHITE
18	RIDING HELMET
19	RIDING GATTIES
20	RIDING SHOE JODHPURI
21	DANDY BRUSH
22	GROOMING BRUSH
23	HOOF PICK BRUSH
24	MANE COMB
25	T SHIRT RED
26	RIDING WHIPS
27	HORSE PATTI
28	NAMDA
29	TENT PEGGING LANCE
30	LONG RASH
31	NUKTA NYLON
32	LUNGING REIN
33	LEATHER STRIP
34	GIRTH NYLON
35	NCC TOWEL
36	NCC T FLAG
37	NCC LANCE FLAG
38	TANG NYLON
39	NOSE BAND
40	RUNNING MARTINGALE
41	MATHELI RED
42	BUCKET IRON
43	RASP FARR
44	SIDE REIN
45	RIDING GLOVES
46	WHEEL BARROW SMART CART
47	PVC NASO GASTIC TUBE
48	DUAL HEAD STETHOSCOPE
49	CATHETER PLASTIC HORSE
50	WATER STORAGE TANK
51	SADDLE SU
52	BIT SNAFFLE (EXERCISE HEAD COLLAR)
53	BIT D(EXERCISE HEAD COLLAR)
54	STRIP IRON WITH LEATHER
55	SURSINGLE

56	PICKER HOOF
57	COMB CURRY
58	RIDING BOOT LONG
59	PINCHER FARRIER
60	SEARCHING KNIFE
61	DRAWING KNIFE
62	RUBBER CHECK GUARD
63	ATMOSPHERIC GAS FORGE
64	VET FLEX BANDAGE
65	STABLE FORK BASKET WITH HANDLE
66	RISER PAD
67	BREAST GIRTH ELASTIC
68	LEATHER HALF CHAPS
69	EQUILIBRIUM IMPACT SPORTS BOOTS(front + hind pairs)
70	ALL PURPOSE PERFORMANCE PAD
71	BRUSHING BOOTS(front +hind)
72	BLING BELL BOOTS
73	MANURE SCOOP-LONG HANDLE
74	DRESSAGE WAYMOUTH SHOW BRIDLE
75	MANURE MUCK SHOVEL DUSTPAN FORK RAKE
76	GORILLA BROOM
77	HORSE FLY AND INSECT REPELLANT COLLAR
78	OVALMOUTH EGGBUTT SNAFFLE BIT
79	FRENCH LINK FULL CHEEK SNAFFLE BIT
80	PONY EGGBUTT SNAFFLE BIT
81	LIGHTWEIGHT HOLLOW MOUTH EGGBUTT SNAFFLE BIT
82	DOUBLE OFFSET STIRUP IRONS
83	PREMIER FIGURE 8 BRIDLE
84	SOFT TOUCH DYNAMIC SPURS
85	BODY BRUSH
86	GROOMING TOWEL
87	DELUXE JUMPER BRIDLE
88	NYLON SPUR STRAPS
89	GROOMING KIT
90	FEED BUCKET
91	SHOW JUMPING POLE
92	SAFETY JUMP CUP WITH JOL ADAPTER
93	METAL KEYHOLE TRACK
94	BODY PROTECTOR (TYPE-II)
95	RIDING GLOVES
96	BIG FACE ANVIL
97	FERRIER TOOL KIT
98	LOOP BLADE KNIFE
99	FULLER HORSE SHOE
100	RIDEGED STIRRUP PAD
101	PESSOA TRAINING AID
102	GENERAL PURPOSE RISER RELIEF PAD
103	RUNNING MARTINGALE
104	BREAST GIRTH LEATHER
105	ACRILAN GIRTH SLEEVE
106	ACRILAN BREAST GIRTH SLEEVE
107	DRASSAGE DOUBLE BRIDLE WITH REINS(LEATHER)
108	TENDON BOOTS
109	FETLOCK BOOTS
110	JUMPING WHIP
111	HOSE PIPE HEAVY DUTY(3-LAYERED)
112	SPEEDY STICHER
113	SPEEDY STICTHER REPLACEMENT NEEDLES
114	THREAD FOR SPEEDY STICTHER(COARSE)

LIST OF ITEMS FOR UNIT FY: 2017-18 (EXPENDABLE ITEMS)

S.No	Item
1	Paint RFU Black
2	Paint RFU White
3	Paint RFU Red
4	Paint RFU Yellow
5	Paint RFU Green
6	Paint RFU Blue
7	Paint RFU Mehroon
8	Paint RFU Oil Gloss White
9	Paint RFU Marking Text Black
10	Paint RFU Marking Text White
11	Brushes Flat Paint 25 mm
12	Brushes Flat Paint 50 mm
13	Brushes Flat Paint 100 mm
14	Cotton
15	Sealing Wax
16	Bleaching powder
17	Linseed oil
18	Hessian Cloth
19	Naphthalene Balls
20	Flannelette
21	Turpentine Oil
22	Twin Jute
23	Soap Yellow
24	Soap Laundry
25	Soap (Toilet)

26	Soap Tetmosal
27	Riffle Oil
28	Grease Lubricating GS
29	Grease Lubricating
30	Dashuti Red
31	Dashuti Blue
32	Dashuti White
33	Petroleum Jelly
34	Phenyle Concentrate
34	Duster Cloth
35	Broom Country
36	Broom sweeping
37	Savlon
38	Brasso
39	Quick Lime
40	Ink Marking Textiles Black
41	Cott waste colour/White
42	Dettol
43	Mustard Oil
44	Muslin cloth White
45	Pull Through Complete
46	Plastic Pigeon
47	Glycerin
48	Harpic
49	Plastic Pipe roll (100Ft)

SUPPLIER ASSESSMENT APPLICATION FOR REGISTRATION
(to be filled and submitted by Supplier)**Note**

- (a) This information will be treated as **Confidential** .
- (b) Supplier will sign all the pages of application and enclosures alongwith the stamp.
- (c) All enclosures will be serially numbered and linked with relevant paras.

Part – 1**ADMINISTRATIVE INFORMATION**

1. Name of the Supplier

2. **Addresses**

(a) Regd Office

Pin No

Phone No

Fax

STD Code

Telegraphic Address

Mobile No

E mail

(b) Factory /Works (Manufacturing Unit)

Pin

Phone No

Fax

STD Code

Telegraphic Address

Mobile No

E mail

(c) Local Branch (if any)

Pin

Phone No

Fax

STD Code

Telegraphic Address

Mobile No

E mail

3. **Date of incorporation/Commencement of production**

4. **Category of Industry (Large Scale/Small Scale)**
(Attach relevant Registration documents)

5. **Nature of Company** Proprietary/Private Limited/Public Limited/
Partnership

6. **Name of Proprietor/MD/Partner**

Name
Address
Tele No

7. **Nature of Business**

Manufacturer/Trader/Sole Selling or
Authorised Agent/Dealer/Assembler/Processor/Re-packer

8. **Details of current products & Services**

S.No	Description	Range/Capacity
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9. **Detail of Registration**

(Attach relevant copies of registration letters) NSIC/SSI/DS&D/Other
Defence Dept/other Govt Dept/Membership of FICCI/ASSOCHAM/CII & other
Industrial Association.

10. **Have you already applied for**

Registration in any other
Discipline of DGQA.

If Yes, give the following details alongwith A copy of Registration Certificate

- (a) Authority to whom applied
- (b) Date
- (c) Item applied for
- (d) Result of application with details
viz regn No (if regd) and reason (if not regd)

11. **Have you got ISO 9000(2000) Certificate**

(If yes give details)

12. **Total Area of Factory**

Covered	Uncovered	Bonded Space Available	No of Rooms
M2	M2	M2	

13. **Is the above said Factory (Manufacturing unit) : Self Owned/Partnership****Note**

Att proof of ownership and detailed site plan of layout of premises clearly depicting various area e.g production area. (Appx location of plant/Machinery stores, bond rooms, inspection area etc.

14. **Capital Outlay**
15. **Name of Bankers, A/C No & Address**
 Phone No Pin
 STD Code Fax /E-mail
16. **Electric power** Sanctioned/Installed/Stand by
17. **Does your product being Verified fall under**
 (a) Cost Audit (Report) Rules 1968
 (b) Fire Safety or Explosives (Give detail of license/compliance) Regulation
18. **Detail of Manpower Employed**
 (a) Admin
 (b) Technical
19. **Attach copies of Documents for**
 (a) Audited Balance sheets & profit & loss A/C for three years and total Accumulated losses, if any.
 (b) Annual Turnover of sales for three years
 (c) Present net worth of the firm.
 (d) Source of finance with borrowing limit & Bank Guarantee.
 (e) Income Tax Clearance certificate for three years.
 (f) Valid State, Central Sales Tax Registration Certificate.
 (g) Relevant information with complete details about sister concerns/subsidiaries, if any.
 (h) SSI registration certificate.

Part – II**TECHNICAL INFORMATION**1. **Details of current products**

S.No	Type	Description	Licensed/Installed Capacity	Annul Production For preceding two yrs
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2. **Details of foreign collaboration**

S.No	Product	Name & Address of collaborator	Year	Current or not
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3. **Details of Defence store for which Registration is sought**

S.No	Nomenclature of store	Cart No/Spec No	Drawing No	Related IS/Defence Specn
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4. (a) **Details of bought out items (components/subAssy/Assy/Processes) from sub contractors (attach copies of agreements)**

S.No	Items Comp/Assy/Sub Assy /Processes	Name and address of the sub Contractor
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(b) **Details of Testing/Quality control done by sub contractors (attach copies of agreements)**

S.No	Items	Details of test	Name & Address of Sub Contractor/Laboratory	Agreement
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5. **Source of raw material**

S.No	Material	Source	Brief Description
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Imported

Indigenous

6. **Details of important facilities & infrastructure as per following format for**

(a) **Production (Plant and Machinery)**

Description of M/C & Speech	Capacity	Make & Model	Qty	Date of	Approx year	% depreciation
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(b) **Tool Room, Meteorology & Test Equipments Facilities**

Type of Instruction	Make & Model & Qty	Date of Purchase	Calibration	Frequency For Calibration	Approx Cost	year
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Att relevant calibration certificate.

7. **Is the firm willing to supply spares for seven years from date of last supply.**

8. **Furnish the following details with relevant certificates & documents:-**

- R & D facilities available.
- Inspection & quality control of raw material components and finished products.
- Assistance from central agency for testing /calibration etc.
- Laboratory and drawing office facility.
- Flow process chart of item for which registration is sought.
- Details of estimated production capacity of the Defence stores for which registration is sought.

9. **Principal customers.**

S.No	Name & Address	Products Supplied	Date	SO No & dt Supply	Date of Last	Value
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10. **Future plan** (if any) in respect of Expansion Programme, Installation of additional Machines/test facilities etc. (Attach extra sheet)

DECLARATION

I/We confirm that the information furnished in Part I & II above is correct. In the event of any information given by me/us is found in correct/false at any time, I/We understand our registration will be cancelled without notice, besides any other appropriate action against me/us.

Seal of the firm

Signature (s)

Date

Name (s) in Capital

Place

CERTIFICATE OF VERIFICATION BY ASSESSMENT TEAM

Certified that we have verified the information given by the Supplier. The following comments are made :-

- (a)
- (b)
- (c)
- (d)

It is also certified that all the documents have been verified with the originals and enclosures attested.

Date

Name & Designation of Officer in Charge
Assessment Team

Members :

Place

1.

2.

SIMPLIFIED SUPPLIER ASSESSMENT REPORT BY BOARD

1. **Name of the Firm**
2. **Address**
 - 2.1 **Registered Office**
 - 2.2 **Factory**
3. **Items/Eqpt for which Supplier assessment carried out**
 - 3.1 Item No 1 Uniform items (clothing)
 - 3.2 Item No 2 Boot Ankle DVS
 - 3.3 And so on
4. **Comments on Tech Capability/Capacity of the firm for :-**
 - 4.1 Area of factory
 - 4.2 No of floors & rooms per floor
 - 4.3 Total area (4.1 X 4.2)
5. **Machines**

5.1	Type and make	1	2	3 and so on
		(stiching)	(Embroidery)	
5.1	Year of Purchase			
5.3	No of machine			
5.4	Production per hour			
5.5	No of shift in a month			
6. **Labour**
 - 6.1 No of skilled labours
 - 6.2 No of unskilled labours
7. **Financial capacity**
 - 7.1 Sales/turnover during last 03 years as given in audited balance sheet.
 - 7.2 Net worth (assets minus liabilities) of the firm.

Appendix 'D'
(Refer to Para 9 (n) of application)

NEFT MANDATE FORM

1. **Vendor Details :-**

- (a) Name of Firm : _____
- (b) Name of Contact Person : _____
- (c) Address : _____
- (d) Contact No. : _____

2. **Particulars of Bank Account**

- (a) Account Title : _____
- (b) Name of BANK : _____
- (c) Name of the Branch : _____

3. **Address** : _____

4. **Telephone No.** : _____

5. **11 Digit IFSC Code** : _____

6. **9 Digit MICR Code number** of : _____
the Bank and branch appearing
on the MICR cheque issued by
the Bank.

10. **Type of the account** : _____
(S.B., Current or Cash, Credit)

11. **Account Number**
(As appearing : _____
on the cheque book)
(Please attach a blank cancelled cheque or photocopy of a cheque)